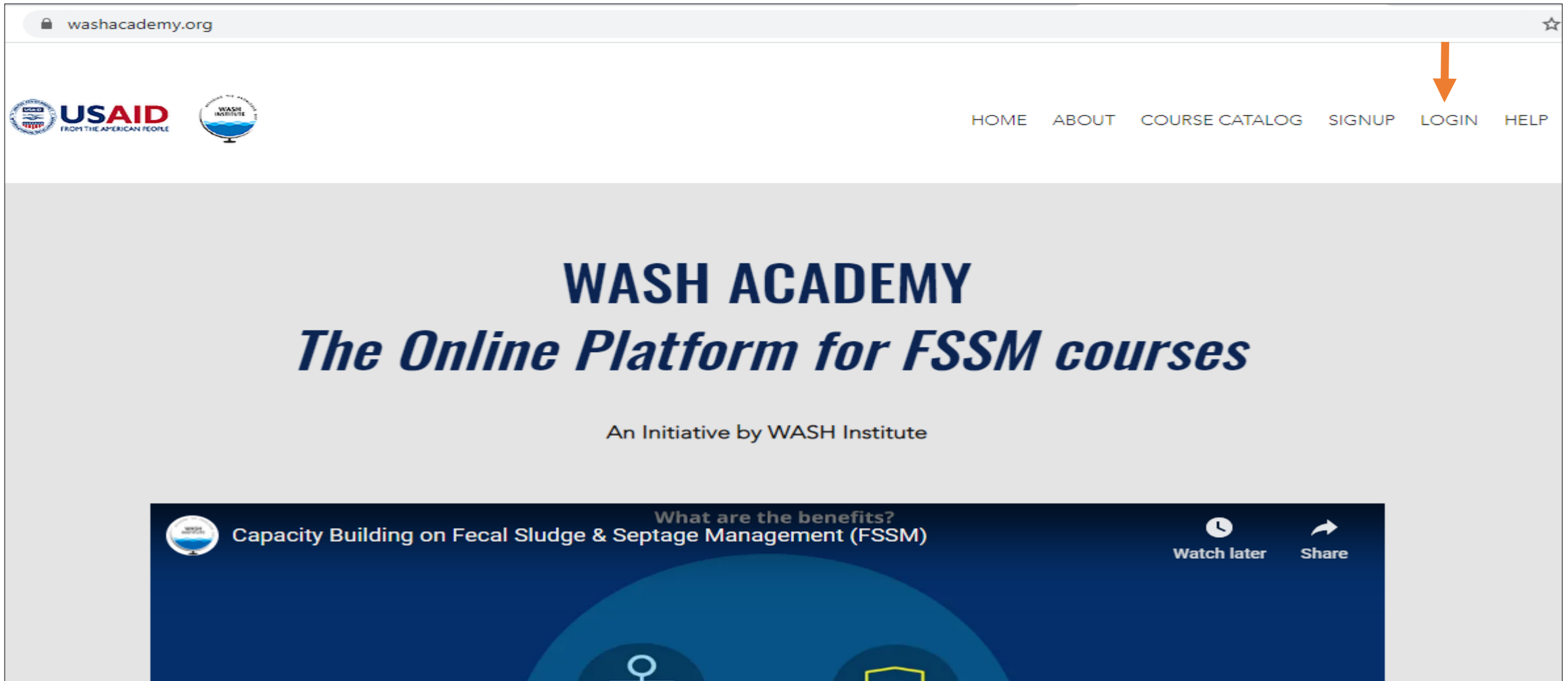


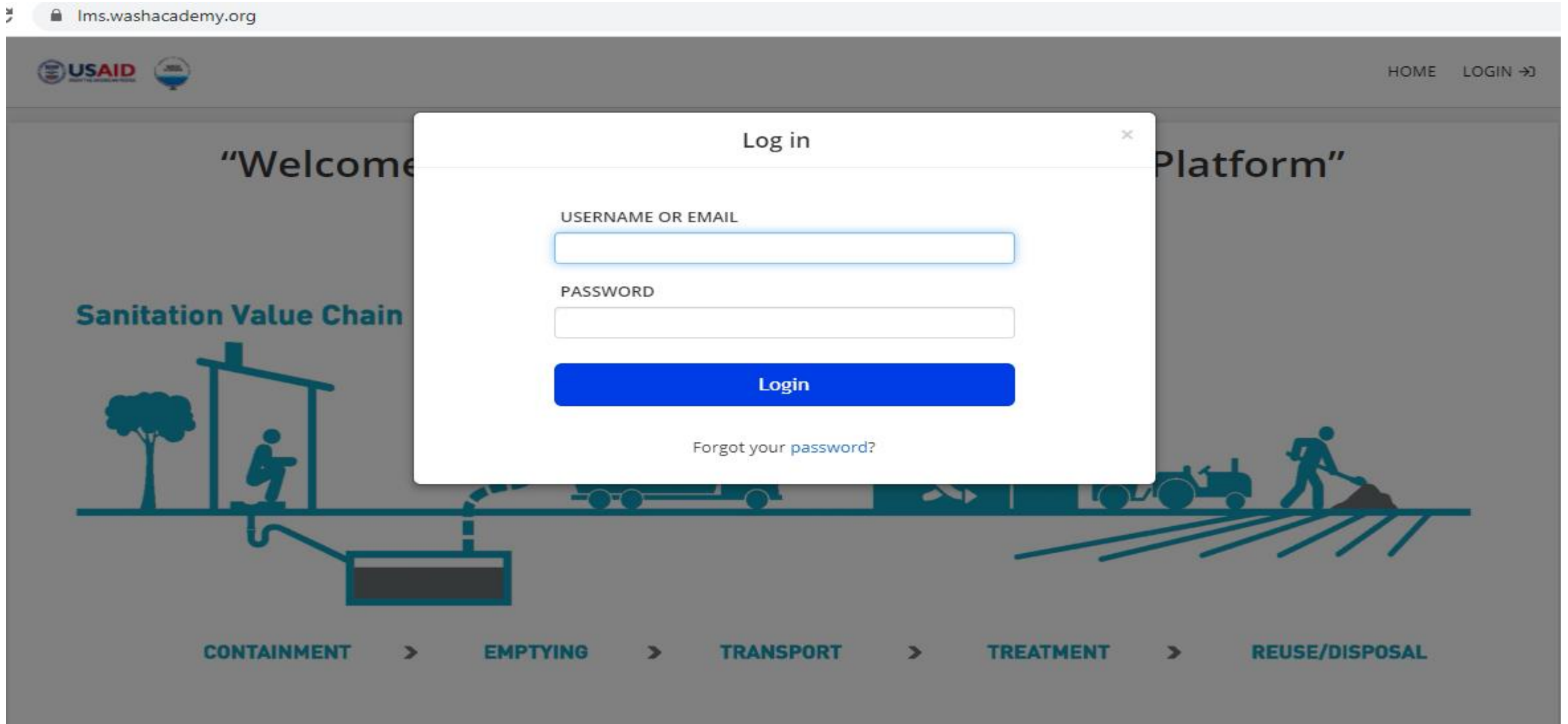
LMS LEARNER DECK

Step 1: Go to the website www.washacademy.org and click on Login tab at top right



The screenshot shows a web browser window with the URL washacademy.org. The page features the USAID and WASH Institute logos in the top left. A navigation menu in the top right includes links for HOME, ABOUT, COURSE CATALOG, SIGNUP, LOGIN, and HELP. An orange arrow points to the LOGIN link. The main content area has a large heading: **WASH ACADEMY** followed by the subtitle *The Online Platform for FSSM courses*. Below this, it states "An Initiative by WASH Institute". At the bottom, there is a video player for a course titled "Capacity Building on Fecal Sludge & Septage Management (FSSM)" with a "Watch later" and "Share" button.

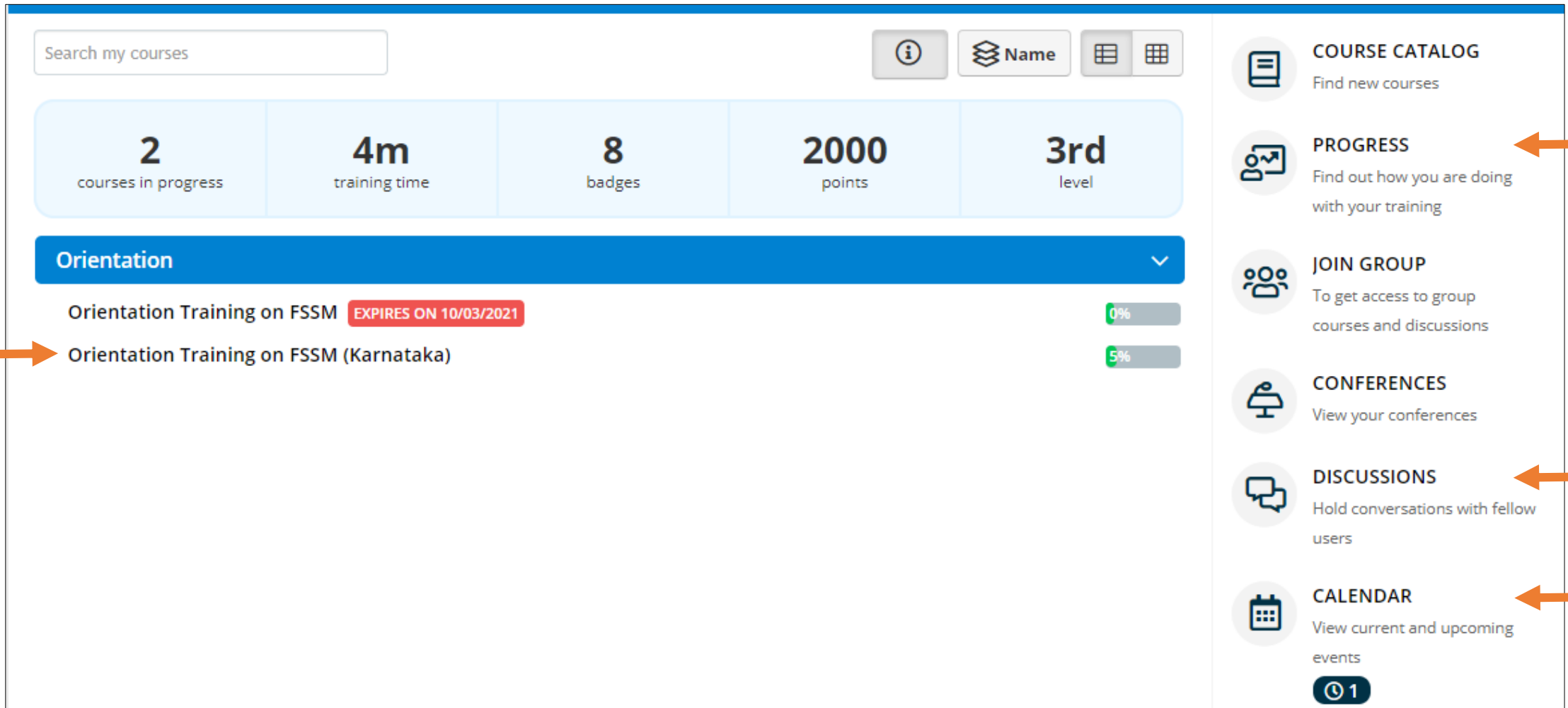
Step 2: Enter your username and password to login



The screenshot shows a web browser at lms.washacademy.org. The page has a header with the USAID and WASH INSTITUTE logos, and navigation links for HOME and LOGIN. A large modal window titled "Log in" is centered on the screen. It contains two input fields: "USERNAME OR EMAIL" and "PASSWORD". Below the fields is a blue "Login" button and a link for "Forgot your password?". The background of the page features a "Sanitation Value Chain" diagram with the following stages: CONTAINMENT, EMPTYING, TRANSPORT, TREATMENT, and REUSE/DISPOSAL. The diagram includes icons of a person using a latrine, a truck, a tractor, and a person spreading material.

Step 3: After logging in, you will see your home page with your courses listed

On the right pane, you have the options available for checking your progress, joining discussions and your Calendar



Search my courses

2 courses in progress

4m training time

8 badges

2000 points

3rd level

Orientation

Orientation Training on FSSM **EXPIRES ON 10/03/2021** 0%

Orientation Training on FSSM (Karnataka) 5%

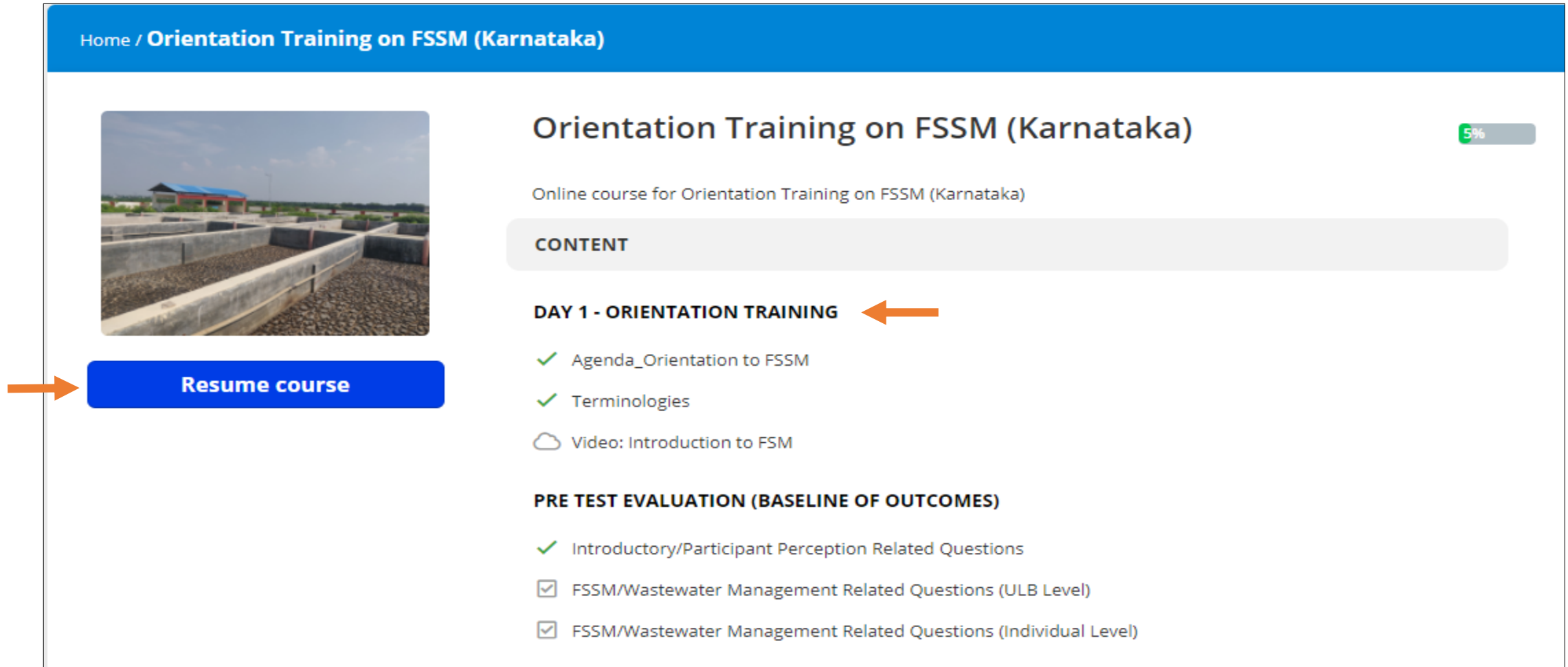
- COURSE CATALOG**
Find new courses
- PROGRESS**
Find out how you are doing with your training
- JOIN GROUP**
To get access to group courses and discussions
- CONFERENCES**
View your conferences
- DISCUSSIONS**
Hold conversations with fellow users
- CALENDAR**
View current and upcoming events

1

Step 4: Clicking on course link, will show you the Contents of the course

Clicking on each activity will launch that activity

Left pane shows the Resume course button. Clicking on it, you can resume from where you left last



The screenshot shows a course page with a blue header bar containing the breadcrumb "Home / Orientation Training on FSSM (Karnataka)". On the left, there is a photo of a wastewater treatment facility and a blue "Resume course" button with an orange arrow pointing to it. The main content area features the course title "Orientation Training on FSSM (Karnataka)" with a 5% progress indicator. Below the title is a "CONTENT" section with a list of activities: "DAY 1 - ORIENTATION TRAINING" (highlighted with an orange arrow), "Agenda_Orientation to FSSM", "Terminologies", and "Video: Introduction to FSM". A "PRE TEST EVALUATION (BASELINE OF OUTCOMES)" section follows, listing three evaluation items, the first of which is marked with a green checkmark.

Home / **Orientation Training on FSSM (Karnataka)**

Orientation Training on FSSM (Karnataka) 5%

Online course for Orientation Training on FSSM (Karnataka)

CONTENT

DAY 1 - ORIENTATION TRAINING ←

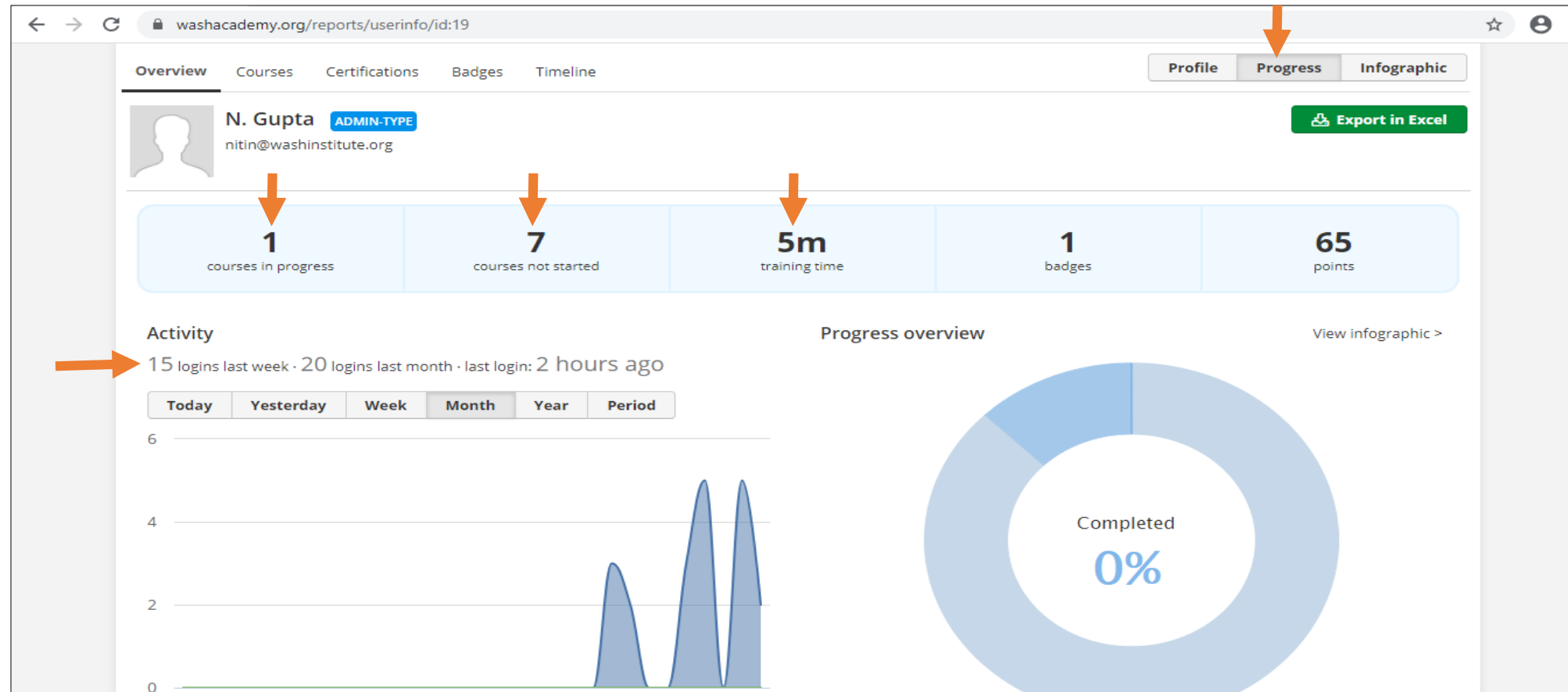
- ✓ Agenda_Orientation to FSSM
- ✓ Terminologies
- ☁ Video: Introduction to FSM

PRE TEST EVALUATION (BASELINE OF OUTCOMES)

- ✓ Introductory/Participant Perception Related Questions
- FSSM/Wastewater Management Related Questions (ULB Level)
- FSSM/Wastewater Management Related Questions (Individual Level)

Step 5: Clicking on Progress link, shows your progress on the courses, courses not started, your training time, your login attempts and last login

It is also represented graphically

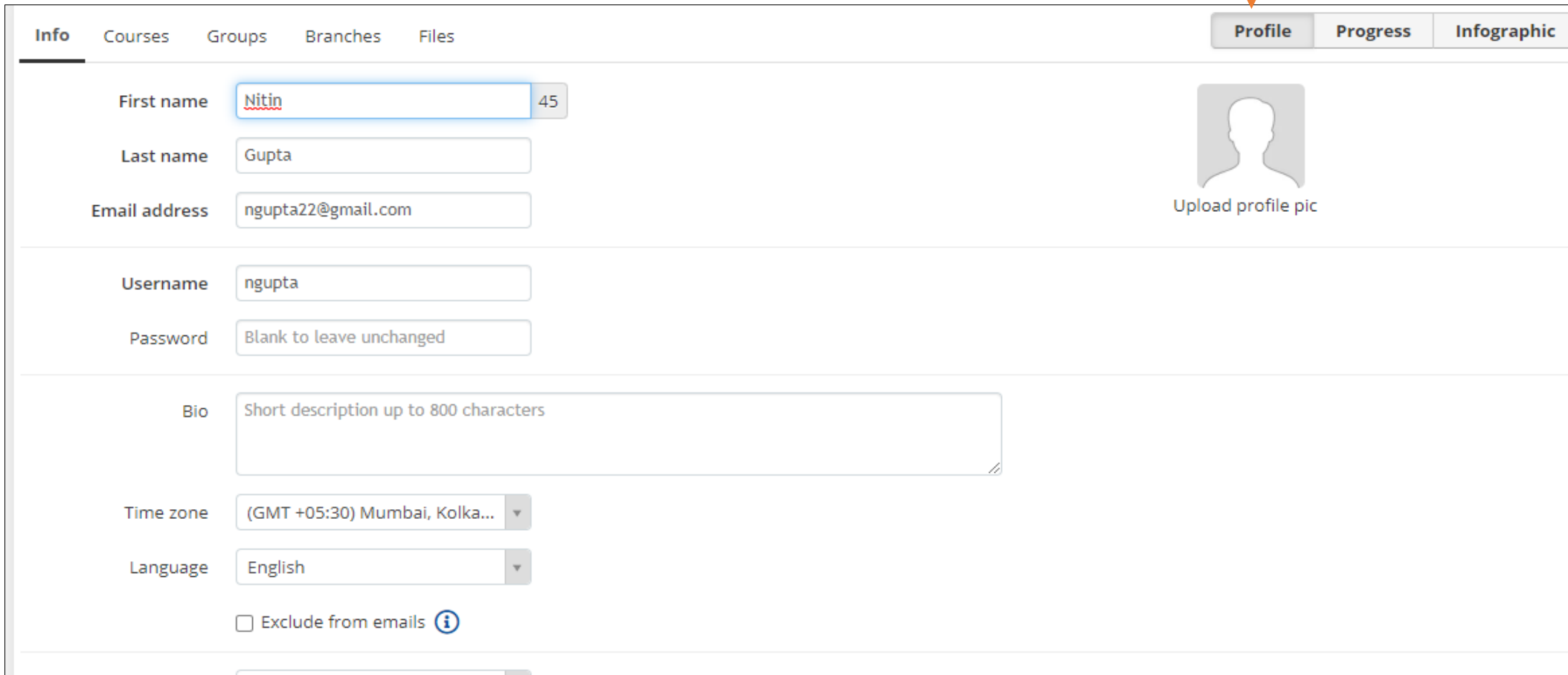


Step 6: You can also export the progress details in an excel file by clicking the Export in Excel button on top right

1	WASH Institute					
2	Nitin Gupta					
3	nitin@washinstitute.org / Admin-Type					
4	8 assigned courses - 0 completed courses - 0 certifications - 65 points - 1st level - 1 badge					
5	Course name	Course code	Enrolled on	Status	Completion date	Time
6	Orientation training on Fecal Sludge Management	FSM101	29/10/20 16:15	4%	-	5m 48s
7	प्रमुख वैशिष्ट्ये - sample marathi course	-	29/10/20 16:15	Not started	-	-
8	Content and TalentLMS	003	29/10/20 16:16	Not started	-	-
9	Employee Training 101	005	29/10/20 16:16	Not started	-	-
10	This is a SCORM Example Course	006	29/10/20 16:15	Not started	-	-
11	Getting Started With eLearning	004	29/10/20 16:15	Not started	-	-
12	Introduction to TalentLMS	001	29/10/20 16:15	Not started	-	-
13	Advanced Features of TalentLMS	002	29/10/20 16:15	Not started	-	-

Step 7: Clicking on the Profile tab at the top right, will show your profile details

You can make changes to your profile details



The screenshot shows a user profile page with a navigation bar at the top containing 'Info', 'Courses', 'Groups', 'Branches', 'Files', 'Profile', 'Progress', and 'Infographic'. An orange arrow points to the 'Profile' tab. The 'Info' tab is active, displaying the following fields:

- First name: 45
- Last name:
- Email address:
- Username:
- Password:
- Bio:
- Time zone:
- Language:
- Exclude from emails ⓘ

On the right side of the profile, there is a placeholder for a profile picture with the text "Upload profile pic" below it.

Step 8: Click on the Calendar link on the right panel of the home page, to get a calendar view of your planned activities and events

Home / **Calendar**

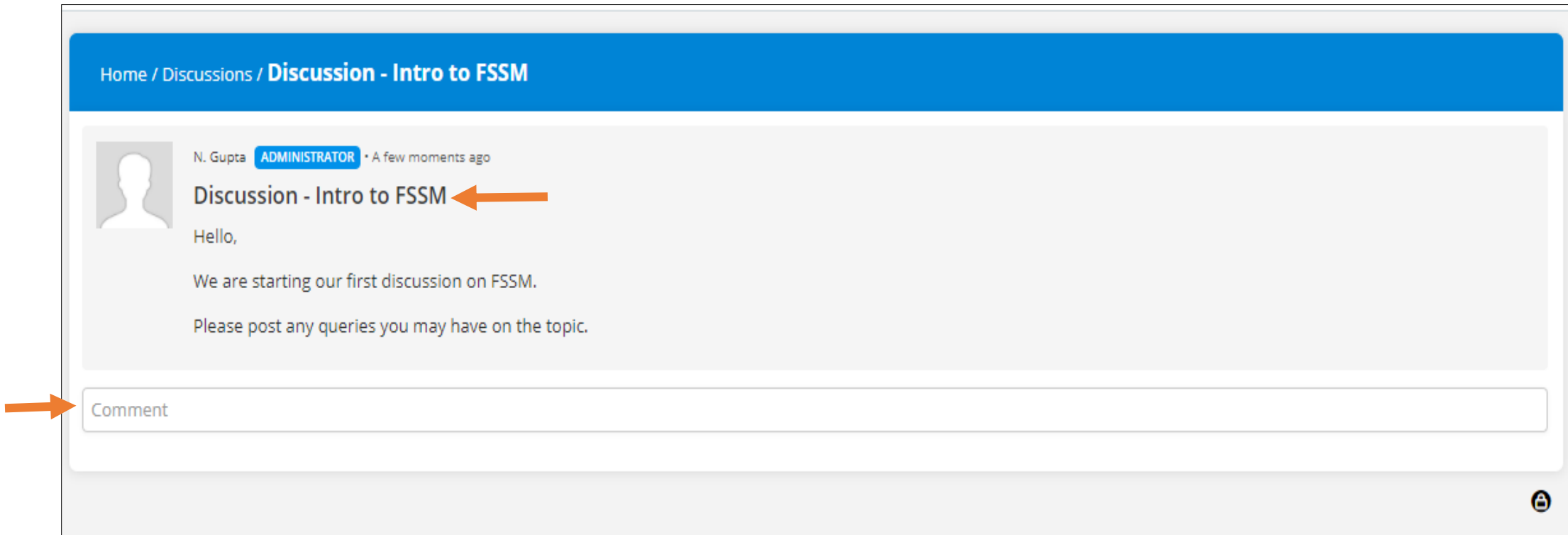
< > today **November 2020** month week My events ▾ Export ▾

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21


→ ● 15:33 Orientation training

Step 9: Click on Discussion link on the right panel of the home page, which will show the discussions started by the Instructor

You can view & post your responses/queries to the Instructor in the Comment box provided



Home / Discussions / **Discussion - Intro to FSSM**

 N. Gupta **ADMINISTRATOR** · A few moments ago


Discussion - Intro to FSSM ←

Hello,

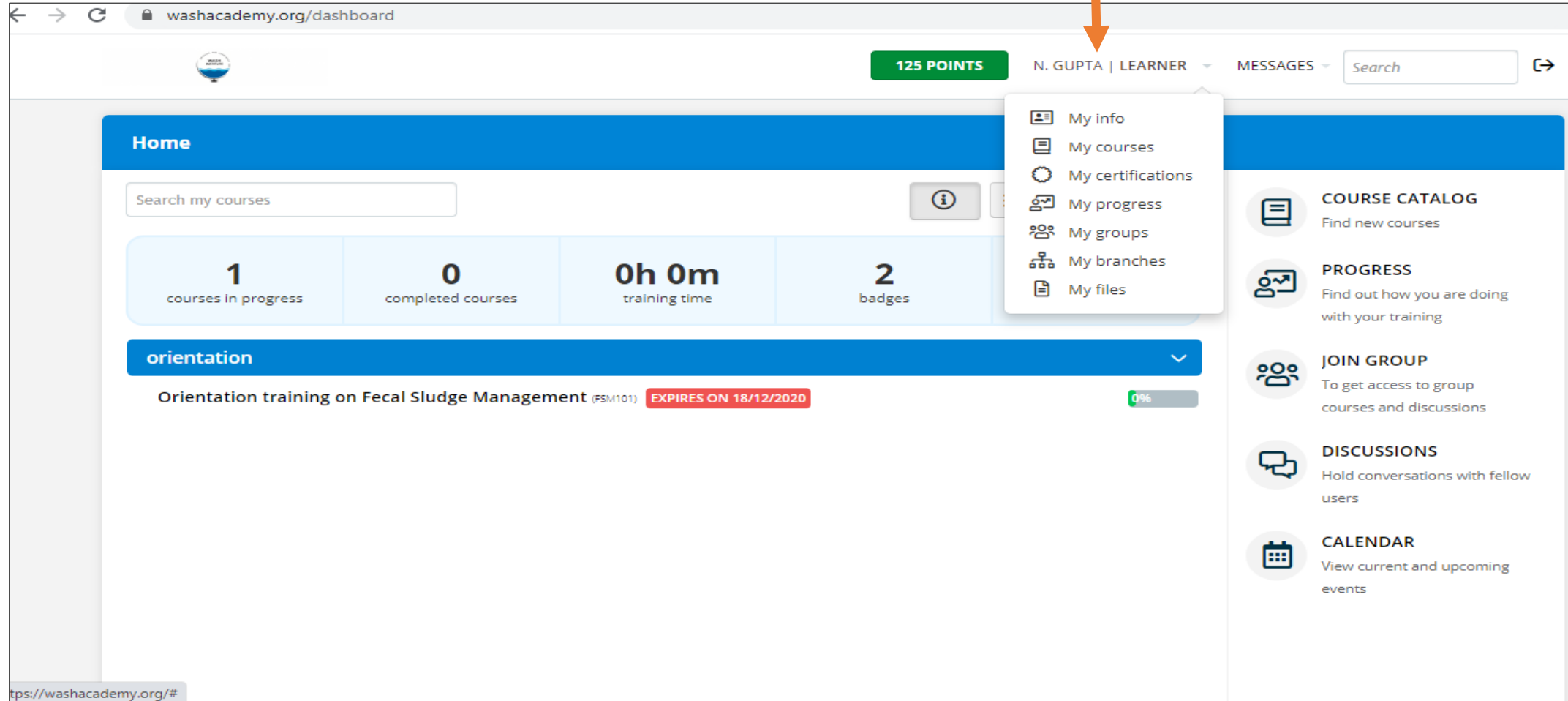
We are starting our first discussion on FSSM.

Please post any queries you may have on the topic.

← Comment



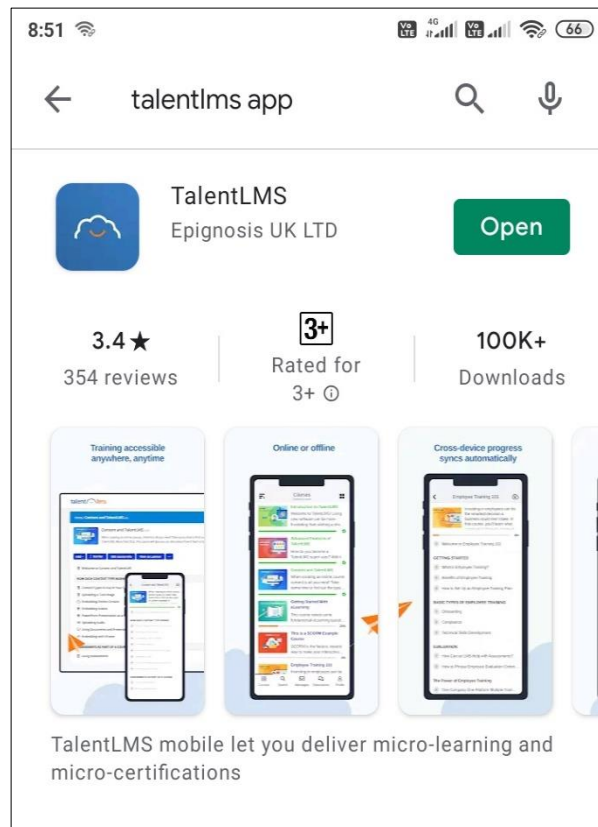
Step 10: On the main page, you can rollover the mouse on your name at the top, and browse the different options available



The screenshot shows the WashAcademy dashboard for user N. GUPTA | LEARNER. The user has 125 points. A dropdown menu is open under the user name, listing the following options: My info, My courses, My certifications, My progress, My groups, My branches, and My files. The dashboard also displays course statistics: 1 course in progress, 0 completed courses, 0h 0m training time, and 2 badges. A featured course is 'Orientation training on Fecal Sludge Management (FSM101)' which expires on 18/12/2020. The right sidebar contains links to Course Catalog, Progress, Join Group, Discussions, and Calendar.

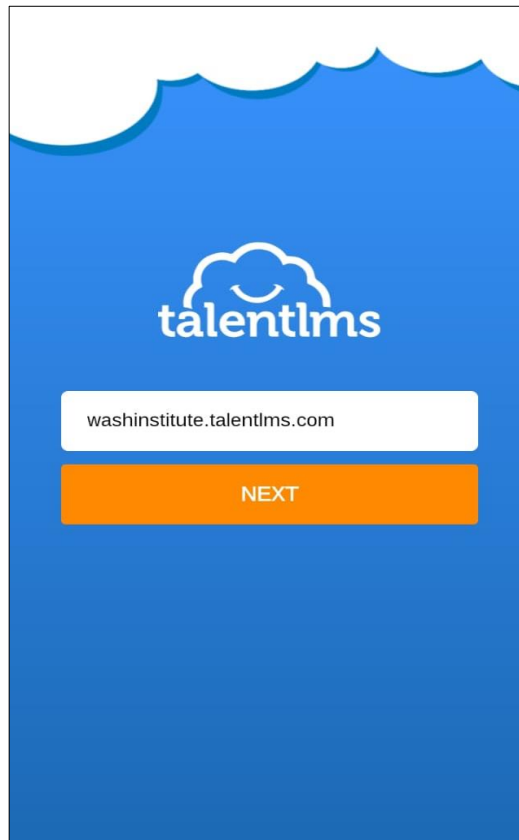
How to access the LMS from Mobile App:

The Talent LMS app is available for download at Google Play for Android users and the App Store for iOS users.



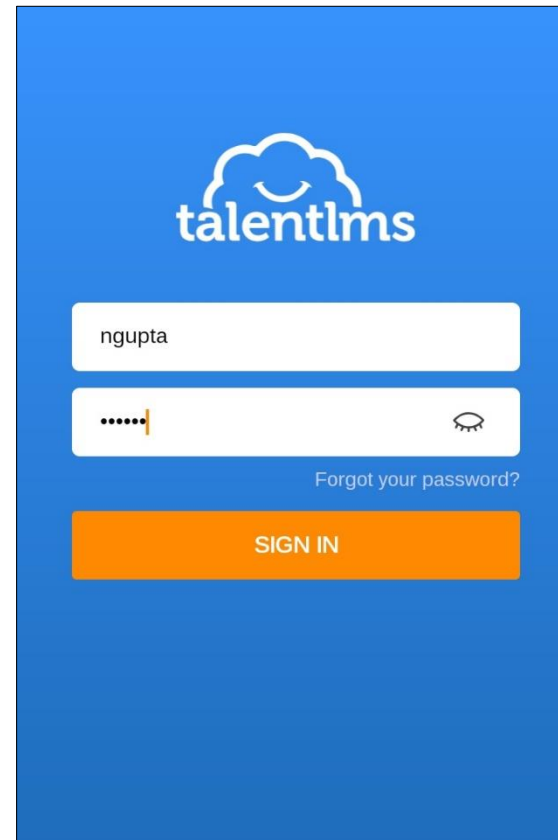
How to connect to the domain:

Type: washinstitute.talentlms.com in the Domain box and click NEXT



The screenshot shows the talentlms login interface. At the top is the talentlms logo, which consists of a white cloud with a smiley face above the text 'talentlms'. Below the logo is a white text input field containing 'washinstitute.talentlms.com'. Underneath the input field is an orange button with the text 'NEXT' in white capital letters.

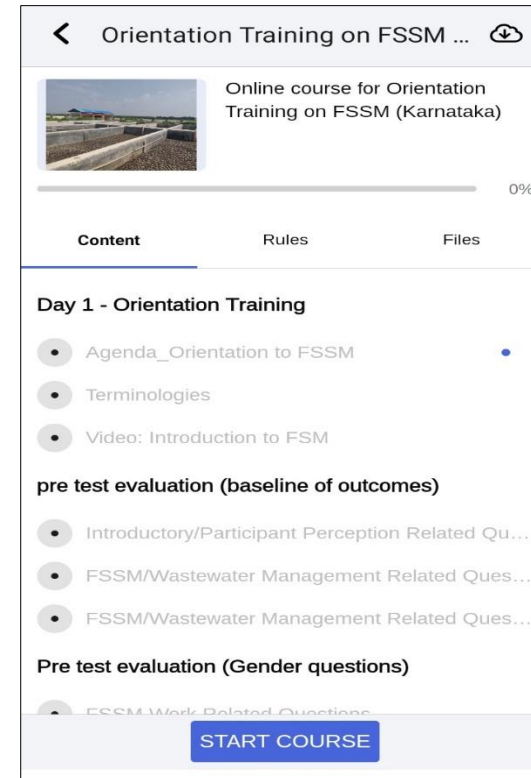
Enter your login details as shown below & click SIGN IN



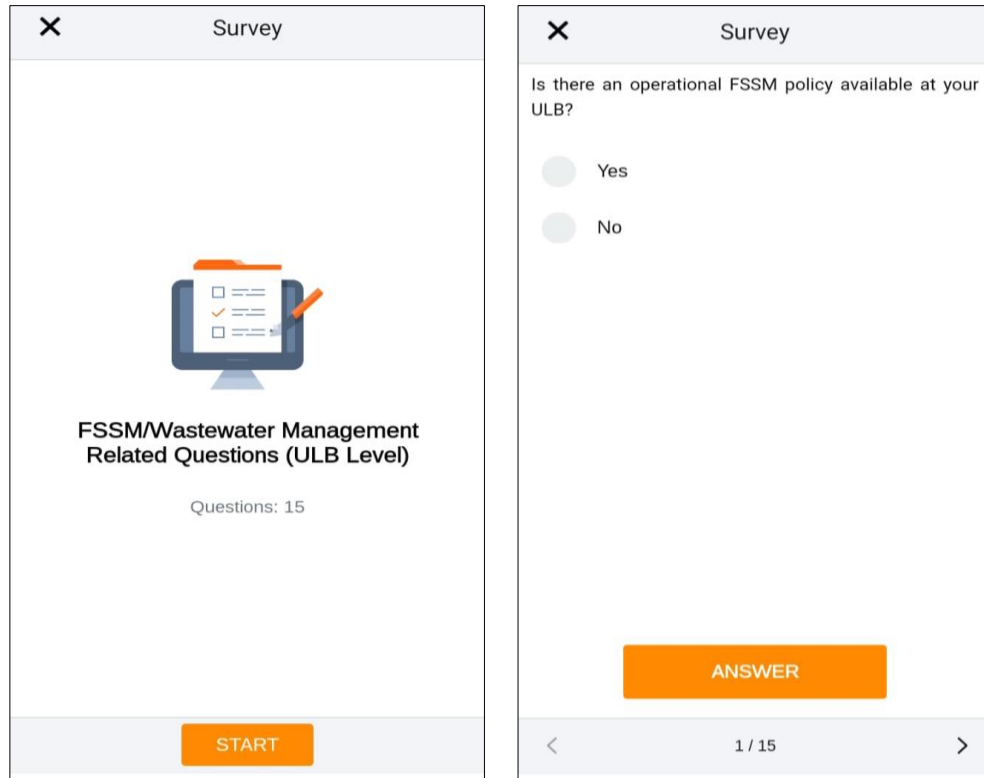
The screenshot shows the talentlms login interface. At the top is the talentlms logo, which consists of a white cloud with a smiley face above the text 'talentlms'. Below the logo are two white input fields. The first field contains the username 'ngupta'. The second field contains a password represented by six dots and a cursor, with a small eye icon to its right. Below the password field is a link that says 'Forgot your password?'. At the bottom of the form is an orange button with the text 'SIGN IN' in white capital letters.

You will see your course listed as shown.
Click on the course.

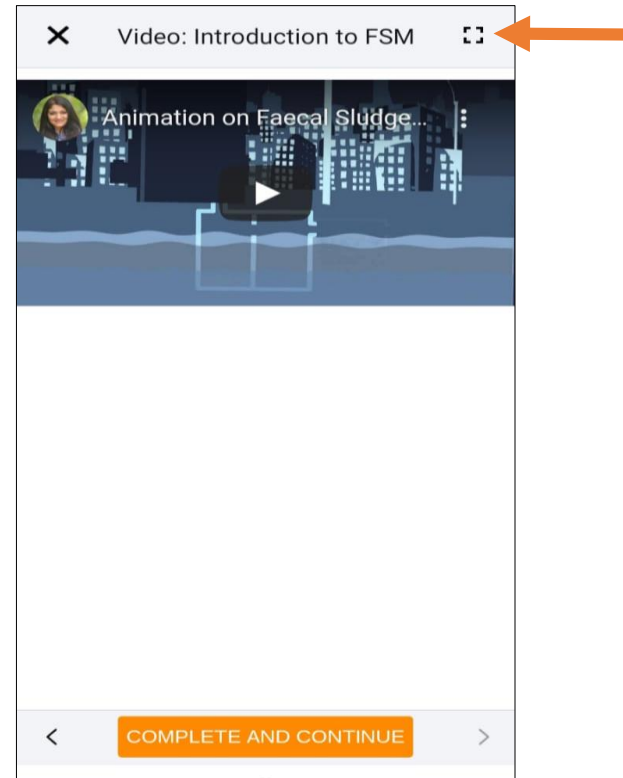
You can see the course contents listed, as shown below. You will find your virtual classes, interactive content, games, surveys, quizzes, assignments and videos listed here.



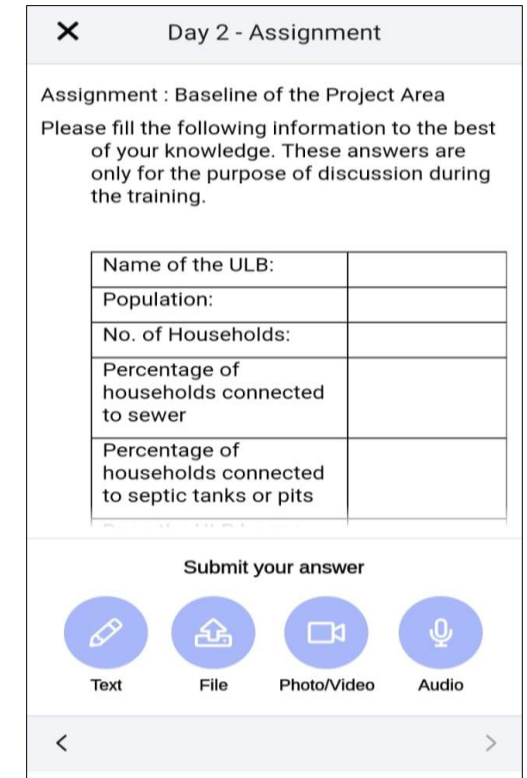
This is how a survey will look



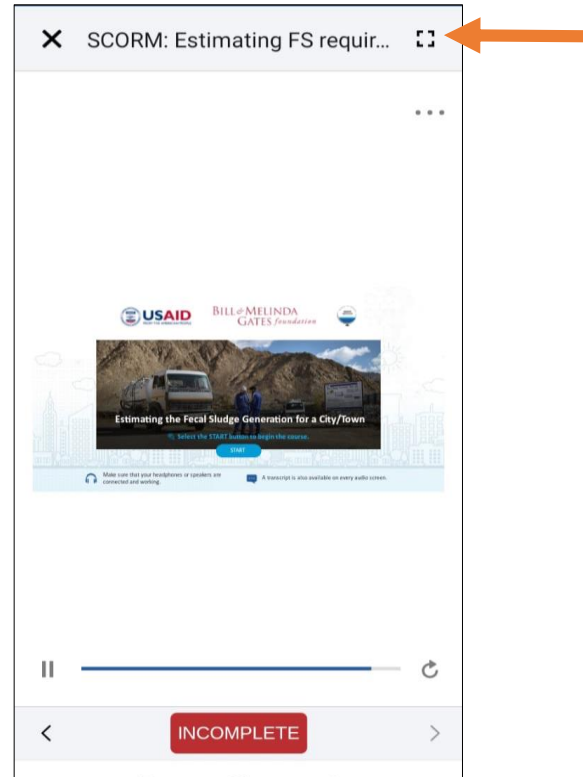
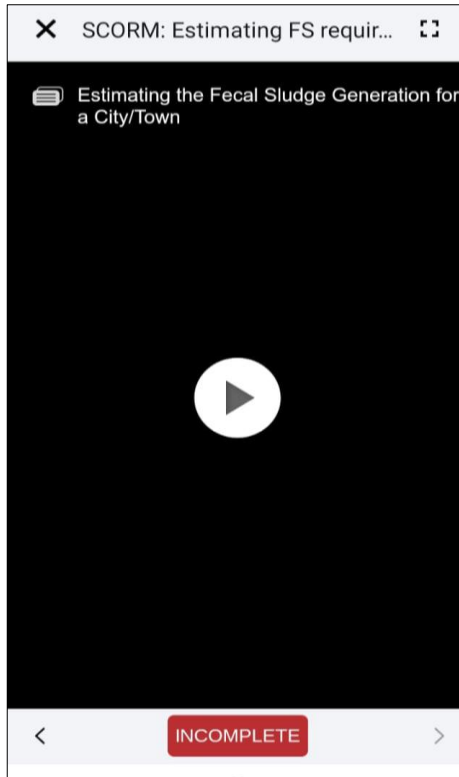
This is how a video will look. For full screen view, rotate the screen to Landscape mode or click on the square icon on top right.



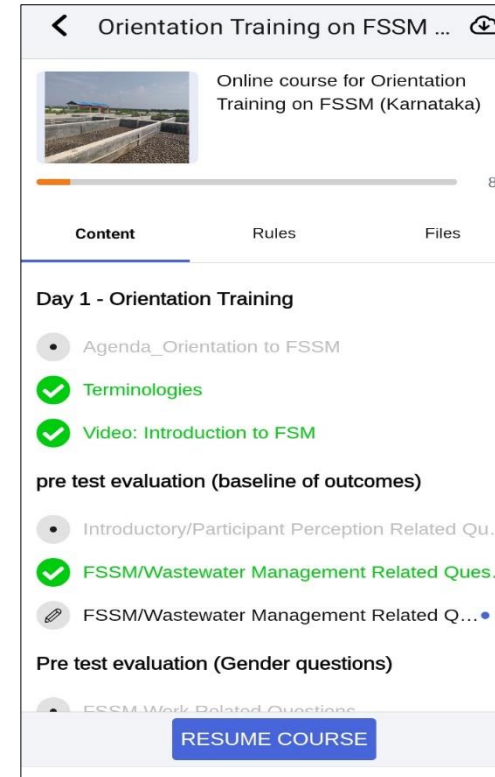
This is how an assignment will look



This is how an interactive content will look. For full screen view, rotate the screen to Landscape mode or click on the square icon on top right.

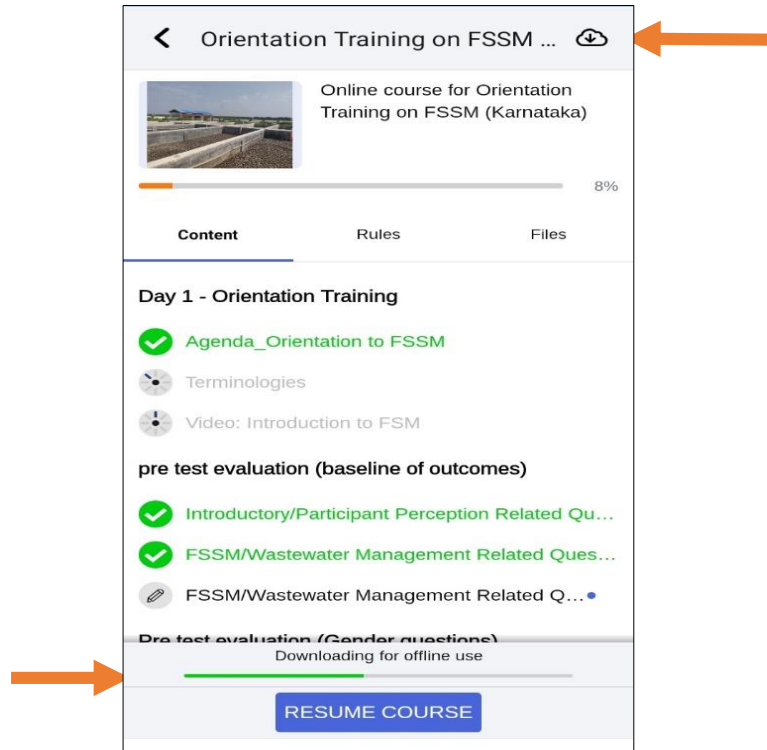


When you complete the activities, it will show in Green with a tick box, as shown below. You have to complete all activities in order to receive the certificate.



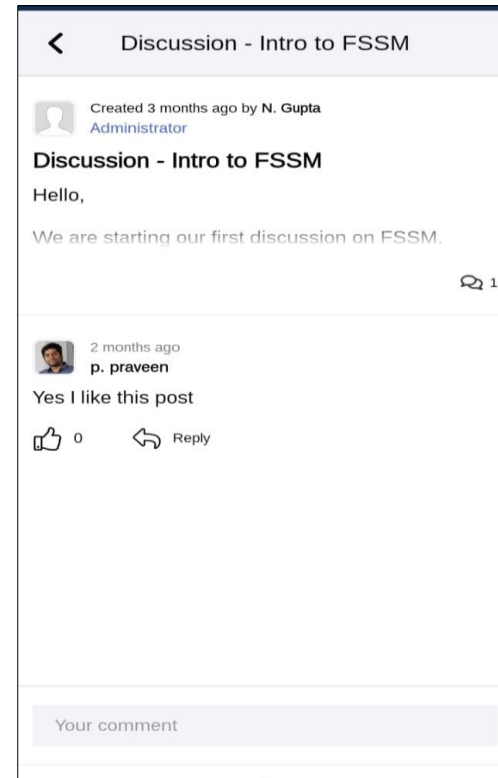
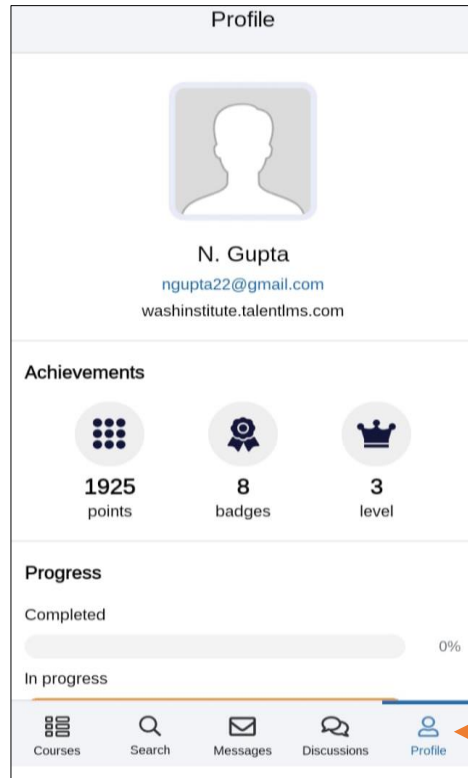
In case you do not have internet access, you can still view your course offline.
For doing so, click the cloud icon on the top right as shown below (when you are connected to internet).
The course will get downloaded for offline view and then you can view your courses offline also.

Any progress made by the learner while using the app offline is synced automatically to their domain as soon as their device connects to the internet.



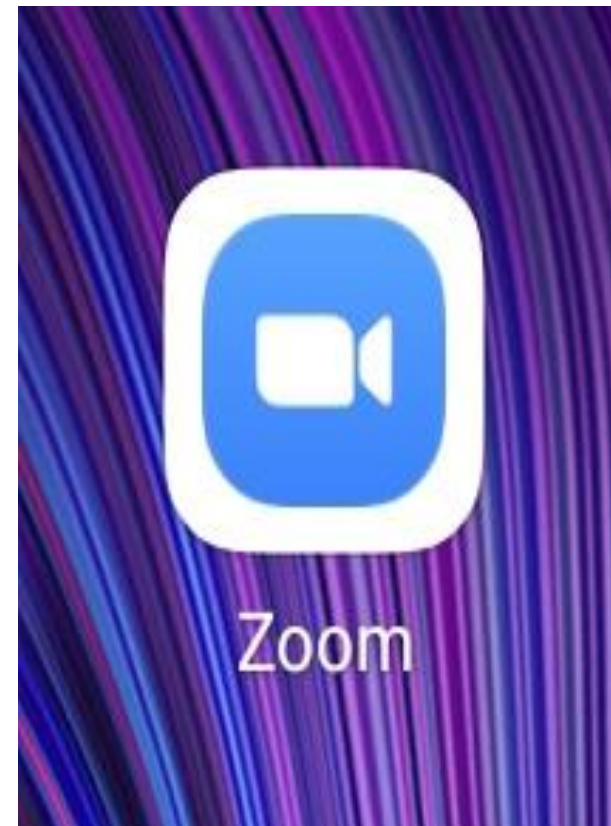
You also have tabs for Messages, Discussions & Profile at the bottom, as shown below

This is how a Discussion will look



For virtual classes, it is recommended that you download & install the Zoom App:

The Zoom app is available for download at Google Play for Android users and the App Store for iOS users.



THANK YOU

For any LMS related queries/concerns, please contact
Nitin Gupta at nitin@washinstitute.org or at 9818040521